

WILLIAMSON COUNTY ELECTION COMMISSION

Thursday, March 4, 2021

MINUTES

The Williamson County Election Commission met electronically (virtually) in a called meeting under Governor Bill Lee's Executive Order 16 which had been superseded by Executive Order 34 on Thursday, March 4, 2021, at 4:00 p.m. at the Williamson County Administrative Complex.

Mr. Brown called the meeting to order.

A roll call of present members was taken and the following members were present: Robert D. Brown, Chairman; Dana Smyth, Secretary; Kim Henke, Member; Jonathan Duda, Member; Phyllis Streiff, Member; Chad Gray, Administrator of Elections. Others attending included Linda Sherman representing the League of Women's Voters and Creed Henderson with Williamson County TV.

Mrs. Henke made a motion to approve the minutes from the November 19, 2020, Election Commission meeting. Mrs. Streiff seconded the motion. It passed 4-0. Mr. Duda abstained from voting since he was not physically at the meeting.

Mrs. Streiff made a motion to approve the minutes from the December 3, 2020, Election Commission meeting. Mr. Duda seconded the motion. It passed 5-0.

The Commission agreed to defer the Poll Official Policies and Procedures as presented by Commissioner Duda to the next in person meeting and intended to consult with Election Commission staff prior to that time.

Mr. Duda made a motion to accept the call for the May 4, 2021, City of Brentwood Municipal Election. Mrs. Smyth seconded the motion. It passed 5-0.

Mrs. Henke made a motion to certify the qualified candidates for the upcoming May 4, 2021, City of Brentwood Municipal Election. Mrs. Streiff seconded the motion. It passed 5-0.

Mrs. Smyth made a motion to set the early voting dates, locations and hours for the upcoming May 4, 2021, City of Brentwood Municipal Election from April 14-29 and the locations and hours as follows:

John P. Holt Brentwood Library
8109 Concord Road, Brentwood
Hours: 8:00 a.m. to 6:00 p.m. Weekdays
Saturdays: 8:00 a.m. to 12 NOON

Brentwood Municipal Building
5211 Maryland Way, Brentwood
Hours: 8:00 a.m. to 6:00 p.m. Weekdays
Saturdays: Closed at this Location

Election Commission Office
1320 West Main Street, Suite 140 Franklin
Hours: 8:00 a.m. to 6:00 p.m.
Weekdays
Saturdays: 8:00 a.m. to 12 NOON

Mr. Duda seconded the motion regarding the early voting dates, locations and hours.
It passed 5-0.

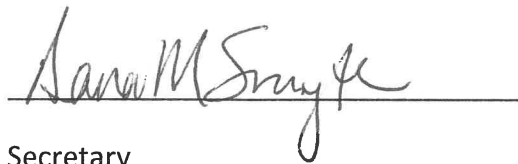
Mr. Duda made a motion to approve the Election Commission Budget for the 2021-2022 fiscal year. Mrs. Henke seconded the motion. It passed 5-0.

The Commission discussed the idea of holding an "Election Institute" Informational Seminar for the general public on various aspects of the Election Commission and its responsibilities especially regarding voting equipment. The Commission allowed the Administrator of Elections to determine the best course of action regarding the implementation of this idea.

Mr. Gray informed the Commission that Williamson County was #1 in voter turnout in Tennessee for the November 4, 2020 election in both Early Voting and total voters.

The Commission agreed to meet again on March 25, 2021 at 4:00 in person.

The meeting was then adjourned.


Secretary