** CONFIDENTIAL **
WILLIAMSON COUNTY, TENNESSEE
PROPERTY ASSESSOR'S OFFICE
1320 West Main Street, Suite 300
Franklin, Tennessee 37064
(615) 790-5708

Brad Coleman
Assessor of Property

Williamson County
Tennessee
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GOLF COURSE INCOME AND EXPENSE QUESTIONNAIRE

ALL INFORMATION FURNISHED BY THE PROPERTY OWNER WILL BE FOR THE USE OF THE WILLIAMSON COUNTY OFFICE OF THE PROPERTY ASSESSOR. UNDER THE AUTHORITY OF THE TENNESSEE COURT RULES ANNOTATED, RULES OF CIVIL PROCEDURE 34.01, THIS INFORMATION WILL BE REQUESTED AS APPLICABLE IN HEARINGS BEFORE THE STATE BOARD OF EQUALIZATION. ALL DATA FURNISHED WILL REMAIN CONFIDENTIAL IN ACCORDANCE WITH 67-5-402 OF THE TENNESSEE TAX CODE ANNOTATED, AND WILL NOT APPEAR ON ANY DOCUMENTS THAT ARE AVAILABLE TO THE PUBLIC.

PLEASE COMPLETE AND RETURN TO THE ABOVE ADDRESS BY

April 15, 2012

List all Map and Parcel numbers in this statement _____

Accounting Period: **Beginning** Month _____ Year _____ **Ending** Month _____ Year _____

Name of Project: _____

Property Address: _____

Name of Owner: _____

Name of Agent / Management Firm: _____

Address of Agent / Management Firm: _____

_____

Does the Agent / Management Firm have an ownership in the property? YES or NO (please circle)

Are any operating expenses paid to persons with an ownership interest? YES or NO (attach explanation if YES)

_____

NOTE: Income and Expense information will not be considered valid unless signed and dated by owner or officer of the corporation or an authorized agent as requested below. **IMPORTANT: AGENTS AND PROPERTY MANAGERS MUST ATTACH EXPRESS WRITTEN AUTHORITY FROM OWNER TO SIGN THIS FORM.**

ALL OF THE INFORMATION PROVIDED HERIEN HAS BEEN EXAMINED BY ME AND IS TRUE, CURRENT AND COMPLETE, TO THE BEST OF MY KNOWLEDGE.

Name:_____ **Signed**_____
(Please print) **(Signature of Owner or Authorized Agent)**

Title_____ **Company**_____

Telephone Number (_____) _____ Date _____

GENERAL CLUB DATA

Club Member Type (please choose one) _____Public _____Private

Golf Course Type _____Par 3 _____Executive _____Championship

Number of Holes _____ Total Yardage _____

Year Course Opened _____ Course Architect _____

Amenities available at club (please check all that apply):

_____ Clubhouse _____ Dining Room
_____ Driving Range _____ Pool
_____ Tennis Courts _____ Fitness Center
_____ Other (please explain)
_____

MEMBERSHIP INFORMATION

Number of Memberships _____ Single _____Family _____Corporate _____ Social

Rounds Played (annually) _____ Member _____ Non-Member _____Group/Tournament

MEMBERSHIP FEE STRUCTURE

Average Initiation Fee $_____ Single $ _____ Family $_____Senior $_____Corporate

Is any portion of the Initiation Fee refundable? If Yes, what percentage _____

Monthly Dues $_____ Single $_____ Family $_____Senior $_____Corporate

Non-Member Guest Fee $_____ Does this fee include a cart? Yes / No

Typical Group / Tournament Guest Fee $_____

Membership Cart Fee per Round $_____

PLEASE USE THE SPACE BELOW TO INCLUDE ANY OTHER INFORMATION ABOUT YOUR CLUB THAT YOU BELIEVE IS IMPORTANT:

_____
_____
_____
_____

GROSS REVENUE

Membership

Initiation Fees $_____

Membership Dues $_____

Golf Revenue

Guest Greens Fees $_____

Cart Fees

Member $_____

Non-Member $_____

Driving Range $_____

Pro Shop Revenue $_____

Food & Beverage Revenue $_____

Other Revenue $_____

Please Explain Other Revenue

_____

_____

TOTAL REVENUE **$_____**

COST OF GOODS SOLD

Pro Shop – COGS $_____

Food & Beverage – COGS $_____

TOTAL COGS **$_____**

EXPENSES

Payroll

Course Maintenance Payroll	$_____
Pro Shop Payroll	$_____
Food & Beverage Payroll	$_____
General & Administrative Payroll	$_____
Course Maintenance	$_____
Pro Shop	$_____
Food & Beverage	$_____
General & Administrative	$_____
Marketing	$_____
Insurance	$_____
Utilities	$_____
Management Fee	$_____
Other Maintenance	$_____
Equipment Leases (i.e. carts, mowers…)	$_____

Please explain _____

_____

TOTAL EXPENSES **$_____**

Real Estate Taxes	$_____
Depreciation Expense	$_____
Capital Improvements	$_____

NOTES: _____