



## WILLIAMSON COUNTY GOVERNMENT

### Williamson County Government Temporary Disability Program

**This program only applies to Full Time Williamson County Government Employees.** This program is not an income replacement or supplement, it is designed to maintain and continue your payroll deductions during your leave period.

Williamson County Government Full Time Employees are eligible for this benefit after working 30 consecutive days. There is **no cost** to Employee's and automatic enrollment will occur after the employee has completed 30 consecutive working days.

Full time employees who are under a physician's care and have been deemed unable to work seven consecutive calendar days due to non-job related illness, injury or condition will be covered under Williamson County's Disability Program.

This Benefit will begin on the eighth (8<sup>th</sup>) day of disability and provides a benefit for up to six (6) months.

An employee who qualifies for this benefit must use all available sick time for each day of absence before the Williamson County Disability Program begins. If the employee does not have enough sick time to cover the seven-day waiting period, the employee may elect vacation time or unpaid time for the seven-day day waiting period.

Three choices are available to you once **all sick time** has been used. They are as follows:

#### **The Employee may:**

1. Choose to use all available **sick time, vacation time, then all available rollover time** credited to retirement (up to 60 days). Once all time available in rollover (retirement) account has been exhausted then the weekly \$200.00 disability benefit for the remainder of the **6 months allowed under the program.**
2. Choose to use all available **sick time, then all available rollover time** credited to retirement (up to 60 days). Once all time available in rollover (retirement) account has been exhausted then the weekly \$200.00 disability benefit for the remainder of the **6 months allowed under the program.**
3. Choose to use **all available sick time, then the \$200.00 weekly** disability benefit will be paid for **up to 6 months allowed under the program.**

#### **Special Notes:**

Use of Vacation time is **NOT** required; it is the employee's choice. While tgeglxkpi Temporary Disability Pc{, you are not eligible for **Holiday pay or Bereavement pay.**"

Before payment can be processed the following must be on file with the Benefits Department:

- Payroll Change Notice (PCN) from supervisor
- Authorization to Disclose Health Information Form
- Temporary Disability Benefit Application for benefit forms

**All pages must be completed in full to avoid delay in payment of the Williamson County Disability Benefit.**

Questions regarding the Williamson County Government Temporary Disability Program please contact

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