

**WILLIAMSON COUNTY ELECTION
COMMISSION (WCEC)**

OCTOBER 13, 2025

**APPROVED & SIGNED MINUTES WITH
ATTACHMENTS**


WANDA BRUCE GRAHAM

SECRETARY, WCEC

**WILLIAMSON COUNTY ELECTION COMMISSION
MINUTES – October 13, 2025**

The Williamson County Election Commission (WCEC) met in person on Monday, October 13, 2025 at the Williamson County Administrative Complex, County Mayor's Conference Room located at 1320 West Main Street, Franklin, Tennessee.

I. CALL TO ORDER: Chair Jonathan Duda called the meeting to order at 11:00 a.m. The agenda is Attachment 1. A roll call of members was taken, and all five of the Williamson County Election Commissioners were present as follows: Chair Jonathan Duda; Commissioner James "Jim" Burnett III; Donna Choate; Commissioner Rodney "Rod" Williamson and Secretary Wanda Bruce Graham. Administrator of Elections, Chad Gray was present.

II. PLEDGE OF ALLEGIANCE: Chair Duda led the WCEC in the pledge.

III. PUBLIC COMMENTS: Chair Duda reviewed the Meeting/Public Comment sign-in sheet, one (1) guest was present and signed in to make public comments. The sign-in sheet is Attachment 2.

➤ Frank Limpus, Franklin resident remarked to the WCEC regarding Microsoft (MS) Windows 10 not receiving security updates after October 14, 2025 and how this will affect WCEC ES&S equipment. Mr. Limpus asked when WCEC would update to Windows 11.

➤ Administrator Gray/Chair Duda remarks after Public Comments: Chair Duda reminded WCEC that our computers only access our VPN and systems that process our electronic poll books for printing vote cards with the EasyVote ballot marking devices (BMD). He further remarked that these system components are hardened and do not have any capability to connect to networks or the internet and have no access or connection capability to ES&S equipment or systems. Administrator Gray advised WCEC that he has already discussed Microsoft (MS) Windows 11 support as related to other WCEC equipment with Williamson County IT Department. Chair Duda further remarked that other related WCEC ES&S election management equipment is operated through a closed and hardened system without the capability to connect to networks or the internet. Both Administrator Gray and Chair Duda remarked that WCEC will not be updating any ES&S or WCEC equipment until after the end of the current election cycle (NOTE: 7th Congressional District Special Election date is December 2, 2025).

IV. OLD BUSINESS:

(1) Approve the minutes from the September 8, 2025 Meeting. Commissioner Burnett made a motion to approve the Minutes of the September 8, 2025 Election Commission meeting; Chair Duda seconded the motion. It passed unanimously by 5-0 vote.

V. NEW BUSINESS:

(1) Certify the results of the October 7, 2025, Special 7th District Congressional Primary Election (Republican & Democratic). Administrator Gray advised WCEC that there are two sets of results for signature by the Commission; one for the Republican results and one for the Democratic results. Secretary Graham made a motion to certify the results of the October 7, 2025, Special 7th District Congressional Primary Election (Republican & Democratic). Commissioner Choate seconded the motion. It passed unanimously by 5-0 vote.

(2) Discuss/Approve any additional items relative to the upcoming October 28, 2025, City of Franklin Municipal Election.

➤ Administrator Gray advised WCEC that the Gate Community Church has informed WCEC that this vote center location will no longer be available for Williamson County voting usage as the area previously is being used as a school area. This cancellation of usage includes the upcoming City of Franklin Municipal Election scheduled for Tuesday, October 28, 2025. Alderman Beverly Burger recommended the Parish Presbyterian Church, 4156 Clovercroft Road and the church leadership has approved usage for the upcoming election. Administrator Gray further remarked that the location name itself is not on any printed election paperwork only the site #. Chair Duda asked how this change would be announced to the community; Administrator Gray remarked that it will be announced through City of Franklin social media, WCEC site, and via the “TextMyGov”. It was also recommended by Secretary Graham that a sign be placed at the Gate Community Church informing any voters who may still travel to this site that the replacement site is the Parish Presbyterian Church.

➤ Chair Duda made a motion to approve the Parish Presbyterian Church located at 4156 Clovercroft Road, Franklin as a replacement location for the Gate Community Church for the October 28, 2025, City of Franklin Municipal Election; Secretary Graham seconded the motion. It passed unanimously by 5-0 vote.

➤ Commissioner Williamson remarked that consistency in vote center sites is important and that it wasn't ideal to be switching locations at this time. Further discussion ensued regarding future vote center locations for that area of Williamson County. WCEC noted that it has great relationships with the WC Parks & Recreation locations. Chair Duda requested that Administrator Gray access utilizing the WC Agricultural Center as a vote center location. Administrator Gray responded that he plans to look at this location as potential 2025 Early Voting location but the timing of elections in August due to annual events preclude its use for election day. He will contact WC Agricultural Center director to discuss. Chair Duda further directed Administrator Gray to review and update all agreements with Vote Center Locations that are not located in schools or other County properties after the December 2, 2025 7th Congressional District Special Election. Commissioner Burnett asked if WCEC provided any compensation to the non-County properties? Administrator Gray advised that they do not accept payment. It was mentioned that Shelby County Election Commission has contracts with churches.

➤ Administrator Gray provided list of WCEC Absentee Counting Board Appointment List for approval for the City of Franklin Municipal Election, October 28, 2025. Commissioner Williamson made a motion to approve the WCEC Absentee Counting Board for the City of

Franklin Municipal Election, October 28, 2025 with Administrator Gray having the discretion to revise; Chair Duda seconded the motion. It passed unanimously by 5-0 vote.

(3) Lock the Early Voting/Absentee & Election Day Ballot Boxes for the December 2, 2025, Special Congressional General Election. Administrator Gray advised the Republican and Democratic Commissioners who retain the ballot box keys to meet him at the WCEC office to lock the Early Voting/Absentee & Election Day Ballot Boxes for the December 2, 2025, Special Congressional General Election immediately following the meeting.

VI. OTHER BUSINESS (No Action to be Taken): Williamson County Election Commissioners will meet at the WCEC office located at 405 Downs Blvd. on Tuesday, October 28, 2025, to oversee the WCEC Absentee Counting Board activities at 3:00 p.m. Date to certify the City of Franklin Municipal Election will be determined by Chair Duda in coordination with Administrator Gray and all Commissioners will be notified accordingly.

VII. ADJOURNMENT: The WCEC meeting was adjourned by Chair Duda at 4:38 p.m.



Wanda Bruce Graham

Secretary, WCEC

- Attachment 1 - WCEC 10-13-2025 Meeting Agenda
- Attachment 2 - WCEC 10-13-2025 Public Comment Sign-in Sheet

Williamson County Election Commission
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Jonathan Duda, Chairman
Wanda Bruce Graham, Secretary
Jim Burnett, Member
Donna Choate, Member
Rod Williamson, Member
Chad Gray, Administrator of Election

PUBLIC NOTICE

Notice is hereby given that the Williamson County Election Commission will convene in person on Monday, October 13, 2025 at 11:00 a.m. at the Williamson County Administrative Complex (Executive Conference Room) located at 1320 West Main St, Franklin, TN 37064.

Time for Public Comment is provided during the meeting.

For more information, please email Chad Gray, Administrator of Elections at chad.gray@williamsoncounty-tn.gov

I. Call to Order

II. Pledge of Allegiance

III. Public Comment (Pursuant to Public Chapter 300)

(Attendees will sign up prior to the start of the meeting)

IV. Old Business

(1) Approve the minutes from the September 8, 2025 Meeting

V. New Business

(1) Certify the results of the October 7, 2025, Special 7th District Congressional Primary Election (Republican & Democratic)

(2) Discuss/Approve any additional items relative to the upcoming October 28, 2025, City of Franklin Municipal Election

(3) Lock the Early Voting/Absentee & Election Day Ballot Boxes for the December 2, Special Congressional General Election

VI. Other Business (No Action to be Taken)

VII. Adjournment

Attachment 7

**WILLIAMSON COUNTY ELECTION COMMISSION (WCEC) Early Voting-
MEETING/PUBLIC COMMENT SIGN-IN SHEET**