WILLIAMSON COUNTY SHERIFF'S OFFICE
JEFF LONG, SHERIFF
408 CENTURY COURT
FRANKLIN, TENNESSEE 37064
(615) 790-5560

P.R.E.A
Annual Corrective Action Review

The Williamson County Sheriff's Office shall review data collected and aggregated pursuant to Prison Rape Elimination Act § 115.87 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including by: (1) Identifying problem areas; (2) Taking corrective action on an ongoing basis; and (3) Preparing an annual report of its findings and corrective actions for each facility as well as the agency as a whole.

Years Reviewed: 2017-2018

Review Board Members: Katherine Jones - Head RN, Mike Dobbins - Detention Captain, Dan VandenBosch - Detention Lieutenant, Chris Gray - P.R.E.A. Coordinator, and Seth Obermeyer - P.R.E.A. Investigator.

Annual Review Findings:

We have significantly upgraded our video documentary and surveillance capabilities by increasing the number of cameras in the facility and in inmate activity areas. This has significantly reduced, "blind spots".

-115.15 (d) ***The facility shall implement policies and procedures that enable inmates to shower, perform bodily functions, and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks. Such policies and procedures shall require staff of the opposite gender to announce their presence when entering an inmate housing.***

Corrective Action: Policy revision on cross gender announcements in towers written by PREA Coordinator, approved and signed by Sheriff Long, and immediately implemented and read by all staff (verified by digital signature). On 09-08-2017, PREA Coordinator sent auditor the tower logs to show proof of compliance with the new policy in place. On 10-23-2017, PREA Coordinator sent auditor updated PREA Policy, wherein required changes are reflected.

As we have discrete housing units, staff are required to announce the gender of the Tower Operator when entering the inmate housing unit. This will be conducted in the beginning of each shift. Making a single announcement at the beginning of each shift will notify the inmates in that housing unit of the gender of staff that will be viewing them during that time. This is aside of Cross-gender announcements. Cross-gender announcements will continue as practiced and stated above.

-115.51 (b) ***The agency shall also provide at least one way for inmates to report abuse or harassment to a public or private entity or office that is not part of the agency, and that is able to receive and immediately forward inmate reports of sexual abuse and sexual harassment to agency officials, allowing the inmate to remain anonymous upon request. Inmates detained solely for civil immigration purposes shall be provided information on how to contact relevant consular officials and relevant officials at the Department of Homeland Security.***

Corrective Action: A Memorandum of Understanding was drawn by the Williamson County Sheriff's Office for purposes of addressing the above deficiency, to be entered into with the Brentwood Police Department. On 09-21-2017, PREA Coordinator sent auditor the aforementioned MOU, which was signed by Sheriff Long of the W.C.S.O. and Chief Hughes of Brentwood P.D. On 11-06-2017, a photograph of the change in signage was taken and sent to

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the auditor by the PREA Coordinator. On 11-06-2017, a screenshot of the inmate phone system confirming the call is free and unrecorded was taken and sent to the auditor by the PREA Coordinator.

-115.53 (a) ***The facility shall provide inmates with access to outside victim advocates for emotional support services related to sexual abuse by giving inmates mailing addresses and telephone numbers, including toll-free hotline numbers where available, of local, State, or national victim advocacy or rape crisis organizations, and, for persons detained solely for civil immigration purposes, immigrant services agencies. The facility shall enable reasonable communication between inmates and these organizations and agencies, in as confidential a manner as possible.***

Corrective Action: On 07-12-2017, PREA Coordinator sent MOU with Sexual Assault Center and a screenshot of the inmate phone system confirming the call is free and unrecorded to the auditor. A telephone call was made by the PREA Coordinator using an inmate phone located in one of the housing units to the Sexual Assault Center, thus, verifying once again that the call was free and unrecorded. On 11-06-2017, a photograph of the change in signage was taken and sent to the auditor by the PREA Coordinator.

-115.53 (b) ***The facility shall inform inmates, prior to giving them access, of the extent to which such communications will be monitored and the extent to which reports of abuse will be forwarded to authorities in accordance with mandatory reporting laws.***

Corrective Action: Information regarding the extent to which calls concerning PREA related incidents are monitored are now displayed on the PREA posters throughout the facility. On 11-06-2017, a photograph of the change in posted signage was sent to the auditor by the PREA Coordinator. The newly amended posters identify the avenues of telephone reporting as 'Confidential' and 'Official Report' respectively; this affords inmates control of their reporting methods by giving them two options (one monitored by LE, and one not monitored and separate from LE) that are mandated under P.R.E.A.

-115.61 (c) ***Unless otherwise precluded by Federal, State, or local law, medical and mental health practitioners shall be required to report sexual abuse pursuant to paragraph (a) of this section and to inform inmates of the practitioner's duty to report, and the limitations of confidentiality, at the initiation of services.***

Corrective Action: On 11-09-2017, PREA Coordinator sent auditor examples of the medical documentation signed at intake that communicate medical requirements related to mandatory reporting and confidentiality.

P.R.E.A Coordinator:

C. Gray

Signature

C. Gray #1910

Printed Name

Sergeant

Title

Sheriff:

Jeff Long

Signature

Jeff Long

Printed Name

Sheriff

Title