

Attention Absentee Voters:

The first day to accept a request for a by mail ballot is as follows:

Thursday, April 13, 2023 City of Spring Hill  
Municipal Election:

First Day to Accept Request: Saturday,  
January 7, 2023.

Last Day to Accept Request: Thursday, April  
6, 2023.

Williamson County Election Commission  
Attention: Absentee Ballot Department  
405 Downs Blvd  
Franklin, TN 37064  
(615) 790-5711 Fax (615) 790-5617  
Email: absenteevote@williamsoncounty-tn.gov



**Office Use Only**  
Name: \_\_\_\_\_  
Voter Number: \_\_\_\_\_  
Precinct: \_\_\_\_\_

- 1) PRINT NAME \_\_\_\_\_
- 2) ADDRESS OF REGISTERED VOTER: \_\_\_\_\_
- 3) MAIL MY ABSENTEE BALLOT TO THIS ADDRESS (if applicable) \_\_\_\_\_

4) MY SOCIAL SECURITY # IS \_\_\_\_\_ 5) MY DATE OF BIRTH IS \_\_\_\_\_

6) I WISH TO VOTE IN THE **APRIL 13, 2023 CITY OF SPRING HILL MUNICIPAL ELECTION**

7) **CIRCLE ONE:**      N/A      8) EMAIL ADDRESS OR PHONE: \_\_\_\_\_

9) MY LEGAL REASON FOR VOTING ABSENTEE (Check One)      **\*\*\* THE LAST DAY TO ACCEPT A COMPLETE REQUEST IS 4/6/2023 \*\*\***

- I am over 60 years of age.
- I will be outside of this county during all hours of early voting and Election Day.
- I am enrolled as a full-time student (or I am the spouse of a student) in an accredited college or university outside the county of registration
- I am a voter with a disability and my polling place is inaccessible.
- I am a member of the military, spouse or dependent, active duty National Guard member on state orders, or overseas citizen and otherwise qualified to vote in Tennessee. **UOCAVA Voters only: See [fvap.gov](http://fvap.gov) for the procedure.**
- I reside in a licensed facility, outside the county, providing relatively permanent domiciliary care (Nursing Home).
- I am hospitalized, ill or physically disabled and because of such condition, I am unable to appear at my polling place for this election OR I am a caretaker of person who is hospitalized, ill or physically disabled.
- I am a candidate.  I am on jury duty in a state or federal court.  I am serving as an election official.
- I have a Commercial Drivers License (or I am the spouse of the person who has a CDL) and will be out of county during the open hours of early voting & Election Day & I have no specific out-of-county or out-of-state address to receive mail during this time. PLEASE PRINT COMMERCIAL DRIVERS LICENSE NUMBER HERE \_\_\_\_\_ and include photo copy.
- I am observing a religious holiday that prevents me from voting early or on Election Day.
- I have a valid Transportation Worker Identification Credential. (Must include a photocopy of valid TWIC).

10) SIGNATURE OF VOTER \_\_\_\_\_ (Digital Signature not Accepted)

The information on this form is true and complete to the best of my knowledge. I am a registered voter in the county and I desire to vote by-mail and I will not attempt to vote at any early voting location or my polling place on Election Day. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury).

If voter is unable to sign their name, make their mark or receives assistance with this form,  
the person assisting and one witness must also sign their name and address.

1. \_\_\_\_\_  
Name and address of person assisting
2. \_\_\_\_\_  
Name and address of person witnessing

**A person who knowingly makes or consents to any false entry on an official registration or election document commits a Class D felony. (T.C.A § 2-19-109)**

**Absentee Ballot requests are processed and ballots are mailed to the voter in the order in which they are received by our office. Absentee ballot request may be received no earlier than ninety (90) days before Election day and no later than seven (7) days before Election Day. Ballots must be received by mail by the close of the polls on Election Day in order to be counted.**

Williamson County Election Commission  
405 Downs Blvd  
Franklin, Tennessee 37064  
(615) 790-5711  
Fax (615) 790-5617  
www.williamsonvotes.net



Jonathan Duda, Chairman  
Wanda Bruce Graham, Secretary  
Robert D Brown, Member  
Donna Choate, Member  
Kim Henke, Member  
Chad Gray, Administrator of Elections

### **By Mail Voting Regulations (T.C.A. § 2-6-201)**

If you are unable to appear at your polling place on ELECTION DAY or during the EARLY VOTING PERIOD, you may request a By-Mail (absentee) ballot for the following reasons:

**Please note: Anyone who registers to vote online or by-mail, must vote in person the first time he or she votes after registering. (T.C.A. § 2-2-115 (b) (7))**

1. The voter will be outside the county during all hours for early voting and Election Day (provide the address outside the county if necessary)
2. The voter or the voter's spouse is enrolled as a full-time student in an accredited college or university outside the county of registration;
3. The voter's licensed physician has filed a statement with the county election commission stating that, in the physician's judgment, the voter is medically unable to vote in person. This statement must be filed not less than seven (7) days before the election and signed under the penalty of perjury;
4. The voter resides in a licensed facility providing relatively permanent domiciliary care other than a penal institution, outside the voter's county of residence;
5. The voter will be unable to vote in person due to service as a juror for a federal or state court;
6. The voter is sixty (60) years of age or older;
7. The voter has a physical disability and an inaccessible polling place;
8. The voter is hospitalized, ill, or physically disabled and because of such condition, cannot vote in person;
9. The voter is a caretaker of person who is hospitalized, ill or disabled;
10. The voter is a candidate for office in the election;
11. The voter serves as an Election Day official or as member or employee of the election commission;
12. The voter's observance of a religious holiday prevents him or her from voting in person during early voting or on Election Day;
13. The voter possesses a valid commercial driver's license (CDL) or the voter possesses a valid Transportation Worker Identification Credential (TWIC) and certifies that he or she will be working outside the county of registration during the hours for early voting and all day on election day, and have no specific out-of-county or out-of-state address to receive mail during this time (please include a copy of valid license or credential);
14. The voter is a member of the military, or is family member to member of the military or is an overseas citizen. Log on to [www.fvap.gov](http://www.fvap.gov) or [www.state.tn.us/sos/election/](http://www.state.tn.us/sos/election/) for more information.

**IF YOU QUALIFY AND YOUR REQUEST CONTAINS THE FOLLOWING INFORMATION, A BALLOT WILL BE MAILED TO YOU: NAME, SOCIAL SECURITY NUMBER (to identify you), RESIDENTIAL ADDRESS IN THIS COUNTY, DATE OF BIRTH, YOUR REASON FOR VOTING BY MAIL, THE ELECTION YOU WISH TO VOTE IN (include political party preference if voting in a primary election), THE ADDRESS WHERE WE ARE TO MAIL THE BALLOT OUT OF THE COUNTY (if necessary) AND YOUR SIGNATURE.**

**\*\*A person who knowingly makes or consents to any false entry on any official registration or election document commits a Class D felony\*\* (T.C.A. § 2-19-109)**

If your request is incomplete, an official application must be mailed to you and returned to our office before a ballot request can be processed. An absentee ballot request may be received no earlier than ninety (90) days prior to Election Day. A request must be received no later than seven (7) days before Election Day. Requests may be emailed (must contain your signature), faxed or sent via postal mail.

**A SEPARATE REQUEST MUST BE MADE FOR EACH ELECTION. IF A VOTER REQUESTS A BY-MAIL BALLOT, THE VOTER MAY NOT APPEAR IN PERSON TO VOTE EXCEPT UOCAVA VOTERS.**

**BALLOTS MUST BE RECEIVED BY THE CLOSE OF THE POLLS ON ELECTION DAY IN ORDER TO BE COUNTED. BALLOTS CANNOT BE HAND-DELIVERED.**